

# HREC MEETING & SUBMISSION CLOSE DATES 2019



Submission Close Date	Meeting Date
<i>No meeting in January 2019</i>	
30/01/2019	13/02/2019
27/02/2019	13/03/2019
27/03/2019	10/04/2019
01/05/2019	15/05/2019
29/05/2019	12/06/2019
26/06/2019	10/07/2019
31/07/2019	14/08/2019
28/08/2019	11/09/2019
25/09/2019	09/10/2019
06/11/2019	20/11/2019
27/11/2019	11/12/2019

## **Review Process**

All research applications and monitoring documents will undergo some form of review, either in office by the REGI Unit, or by the full HREC, as per the below:

- Negligible risk applications, including quality assurance (QA) and audit research are reviewed out of session by the REGI Unit and ratified by the HREC – these reviews are conducted on a rolling basis, therefore documents can be submitted at any time
- Low and greater than low risk applications, amendments, safety items, and progress/final reports, are reviewed by the full HREC – these items should be submitted as per the timeframes in the above table, in advance of the HREC meeting

For further information about research applications and committee processes, please refer to the following webpages – [‘How to prepare an application’](#) and [‘Committees, meetings & dates’](#).

Ethics approval at Barwon Health, once given, is provided on an ongoing basis subject to the submission and approval of key documentation, specifically annual progress reports, a project self-audit and project amendments where appropriate. Expedited reviews for urgent approval can be negotiated on request to the REGI Unit.

Please contact the REGI Unit with all queries & submit all documents to [regi@barwonhealth.org.au](mailto:regi@barwonhealth.org.au).