

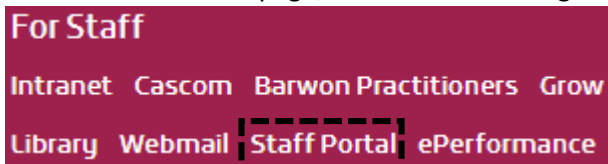
How to update the Staff Portal App on an iPhone or iPad

Please note: You do not need to uninstall the Staff Portal app before installing the update.

1. On your iPhone or iPad, open Safari.



2. In the address bar at the top, type in www.barwonhealth.org.au then press Go.
3. At the bottom of the page, look for the heading *For Staff*. Press the *Staff Portal* link.



4. At the bottom of the page, look for the heading *Link to Staff Portal App*. Press the apps.acresta.com/bh-staffportal link.
 - On iOS 9.2+, go to Settings > General > Device Management > tap on the developer's profile, and tap on Trust.

LINK TO STAFF PORTAL APP


apps.acresta.com/bh-staffportal




5. Under the heading *Install Apps*, press the *For Apple devices* link.

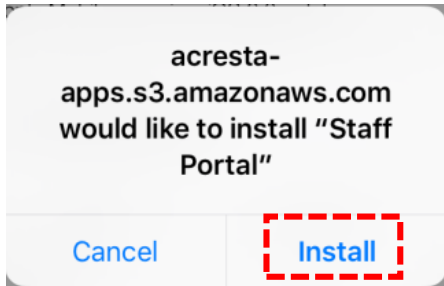
Install Apps

Click on the relevant link below to install the App

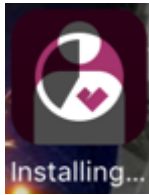
**For Apple devices - Staff Portal v1.0.3 - Requires iOS 8.0 or later**

**For Android devices - Staff Portal v1.0.2 - Requires Android 5.0 or later**

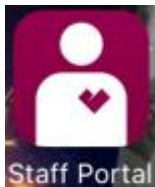
6. In the box that appears, press *Install*.



7. If you return to your home screen by pressing your home button, then go to the page where your Staff Portal icon is located, the icon should show that it is installing



Once it has completed installing, the icon will show:



The Staff Portal app has now been updated and is ready to use.