**REGI Email Template for RGO Submissions**

**Please copy and paste the below into your email to the REGI Unit**

*Instructions for Researchers/Coordinators – Please complete the following information to accompany your submission to REGI for RGO Acknowledgement/Authorisation*

**COVER NOTE – RGO ACKNOWLEDGEMENT/AUTHORISATION FOR BARWON HEALTH**

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| --- | --- |
| **HREC Reference Number** |   |
| **BH Reference Number** |   |
| **Title** |   |
| **Principal Investigator** |   |
| **Protocol Number** |

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**Acknowledgement Items**

Please itemise the documents that require formal *acknowledgement* using appropriate naming labels:

* E.g. Monash HREC approval of amendment 2 dated 9/9/15
* E.g. CCHRE amendment form Dated 27 Aug 2015
* E.g. Master Participant ICF V3.0 Dated 27 Aug 2015

**Authorisation Items**

Please itemise the documents that require formal *authorisation* using appropriate naming labels:

* E.g. Barwon Health Local Governance Parent ICF V2.0 Dated 29 Sep 2015 based on MASTER V5.0 Dated 27 Aug 2015
* E.g, Barwon Health Local Governance Participant ICF V2.0 dated 29 Sep 2015 based on MASTER V5.0 Dated 27 Aug 2015

**Additional information**

Please outline any additional information in support of this submission: